

LCS Attendance Policy

Absences:

- A student absent from class for at least one-half of the class period shall be counted absent from that class. To be counted present for the school day, a student must be in attendance for at least one-half of the class periods during the school day.
- Parents are required to notify the school when their child is absent.
- A student with 30 absences for any reason in a school year can be withdrawn.
- A high school student who has ten or more absences for any reason in a class will be required to take and pass the exam to earn credit for that class. Students who fail to pass the exam will not receive credit for the course for the semester and must retake the class.
- A student with 20 or more absences for any reason in a class in a semester will not receive credit for the course and will be required to retake the class.
- Absences for school-related activities (i.e., field trips and athletic events) do not count toward student absences.

Tardies:

- A student is tardy if he or she is not in his or her assigned seat when the bell rings and does not have a pass.
- Students with 20 tardies in a semester may be withdrawn.
- Three tardies count as one absence.

Allowable Exceptions:

- If a student suffers from a severe medical condition, the student must be under the supervision of a doctor to receive an excuse. The doctor's statement should confirm that the student's condition requires absence for more than the number of days permitted by the attendance policy. Prior unrelated absences would not fall under the exception.
- In a catastrophic event (hurricane or other natural disaster) that would result in an extended absence, the administration may grant an exception at its discretion.
- In such cases as described above, the student may be required to attend classes virtually.

Note: Parents may appeal consequences to the LCS Administration within one week after the close of the semester